COURSE OBJECTIVES:
This course aims to develop communicative skills based on the fundamentals of grammar, vocabulary and conversational expressions. Students will acquire: i) speaking and listening proficiency to carry out simple everyday conversation; ii) reading skills to understand short, simple written materials; iii) writing skills to be able to write short letters and essays using appropriate Hiragana and Katakana scripts as well as about 90 Chinese characters (including ones introduced in Japanese 1 and 2).

Prerequisite: Japanese 2 with C or above or instructor's approval.

TEACHING STAFF:
Adelman, Allison アリソン・アデルマン
Office hours: Wednesday & Thursday 10-11 a.m. HSSB #2221 email: allison.adelman@gmail.com

Lee, Wona ウォナ・リー
Office hours: Tuesday & Thursday 1-2 p.m. HSSB #2238 email:wonalee@ucsb.edu

Sugawara, Hiroko 菅原 浩子（すがわら ひろこ）
Office hours: Monday & Tuesday 12:30 -1:30 p.m. HSSB #2219 email: hirokos@eastasian.ucsb.edu

Teaching Assistants:
Elizabeth 片岡（エリザベス・カタオカ）
Office hour: Friday 9:30-10: 30 am HSSB#2233

Winni Ni（ウィニー・ニィー）
Office hour: Friday 12-1 pm HSSB#2233

CLASS MEETINGS (Monday - Friday)
Section 1: 9:00 - 9:50 HSSB # 1215 (Instructor: Adelman)
Section 2: 10:00 - 10:50 HSSB # 1215 (Instructor: Sugawara)
Section 3: 11:00 - 11:50 HSSB # 1215 (Instructor: Sugawara)
Section 4: 12:00 - 12:50 HSSB # 1215 (Instructor: Lee)

REQUIRED TEXTBOOK and WORKBOOK (Available at UCSB bookstore.)
2. Workbook to accompany Genki I. 2nd edition

RECOMMENDED KANJI LEARNING BOOK
KANJII LOOK AND LEARN-512 Kanji with Illustrations and Mnemonic Hints. The Japan Times ISBN: 978-4-7890-1349-9

AUDIO MATERIAL
The sound files for the listening practice handouts are on GauchoSpace.

1. YOUR RESPONSIBILITIES
You are responsible for the followings:
1. Attending the class everyday and actively participating in classroom activities,
2. Reading, in advance, grammar sections found in the textbook,
3. Memorizing and orally practicing vocabulary,
4. Reviewing what you have learned.
II. GRADING
1. Daily class attendance 8%
2. Homework 17%
3. Quizzes 22%
   (Grammar Quiz 4%(not dropped), Vocab. & kanji Quizzes 18%)
4. Mid-term exam 20%
5. Oral final 5%
6. Final exam 28%

Optional assignments for your self-study are available on GauchoSpace. There is no extra credit assignment in this course but you will learn more about Japanese culture.

III. POLICIES
3.1. Attendance
1) Absence from 10 or more classes total will automatically reduce the highest possible final grade to C-.
2) Absence from 20 or more classes total will result in a grade of F.
3) Two late arrivals to class or leaving the class early count as one absence.
4) If you miss a class meeting, please obtain handouts before the next class. You can find them on Gauchospace or in the box marked "1st year Japanese" by the door of HSSB#2233 (TA Office).

3.2. Homework submission
1) Leave homework on the instructor’s desk at the beginning of class.
2) Homework will not be accepted after class.
3) No homework will be accepted after the deadline.
4) Write the homework number on the top of each homework sheet.
5) Do not staple different sets of homework together.

3.3. Quizzes
1) No make-up quizzes will be given.
2) Your lowest score of the kanji/vocabulary quizzes will be disregarded. If you miss a quiz, it will be the one to be disregarded. The score of the Grammar quiz will NOT be dropped.

3.4. Oral final exam (interview)
1) No make-up will be given.
2) An oral final exam will be held during the dates designated on the schedule.

3.5. Examinations (Mid-term exam & Final exam)
1) No make-ups will be given.
The final examination must be taken on Saturday, June 8, 12:00 PM – 3:00 PM. Place to be announced. If you have a time conflict with other language common final exams, please ask the instructor of the other language course to make an arrangement for you this quarter.

3.6. Grade
1) This course can be taken for a letter grade only. No auditing is allowed.

3.7. Cell phone/smart watch policies
CELL PHONE USE IS STRICTLY PROHIBITED IN CLASS.
Please set your cell phone to airplane mode before the class starts. No text messaging during the class.
If you look at your cell phone during quizzes and exams, you will FAIL the quiz or exams. Furthermore, your action will be regarded as academic misconduct and be reported to the Office of Judicial Affairs. If the instructor finds you distracted by your phone, you will be asked to leave the classroom immediately and marked ‘absent.’

3.8. Others
You MUST NOT:
1) Leave the classroom without your instructor’s permission,
2) Eat in class,
3) Attend and/or take quizzes in other sections.
IV. WEBSITES

4.1. JAPANESE 3 GAUCHOSPACE (http://gauchospace.ucsb.edu)
Please log onto the site regularly using your UCSBnet ID. You will find useful practices and links for this course as well as all the necessary information (e.g., materials needed for quizzes and homework). Some homework answers will be posted on this site.

4.2. JAPANESE LANGUAGE PROGRAM WEB SITE
e-Japanese (http://www.eastasian.ucsb.edu/projects/ejapanese)
Information on Japanese language courses is available on this site.

4.3. Self-study materials for hiragana/katakana/kanji, grammar, vocabulary practice

   (GENKI Video in WMV format, Windows Media Player or VLC Player required)
   (kanji stroke order animation, meanings)

4.4. Japan related organizations on campus
1. Japanese Language Café: facebook UCSB JLC
2. Japanese Student Association: facebook Ucsb Jsa
4. Karate Club: facebook Karate Club at UCSB

4.5. Other online resources
1. http://language.tiu.ac.jp/ (Reading Tutor)

Most importantly:

1. It is your responsibility to know all the dates for assignment dues, quizzes and exams. (Don’t expect instructors and TAs to remind you of those dates.)

2. Your grade has to be a C or above in order to take Japanese 4.

3. No Cell phone/smart watch use in class.

4. Plagiarism and cheating:
The following actions are serious violations of academic honesty and will be reported to the Office of Judicial Affairs. These actions violate university regulations and therefore are reportable offenses that may result in academic suspension from UCSB.
   • Copying another student’s homework (i.e., plagiarism)
   • Cheating on quizzes and exams
   • Telling what is on quizzes and exams to other students in later sections

<For your information>
Student Health Services and Counseling and Career Services, free counseling for registered students:
http://caps.sa.ucsb.edu/

Support for International Students
International Student Support Program (ISSP): Call +1-866-743-7732 from the US, visit https://us.myissp.com/, or download My SSP from the Apple App Store or Google Play Apps.